

Summer Zone Registration Instructions

Please note: A membership is required to enroll into the Summer Zone program. Refer to membership instructions if you need assistance with that process.

Summer Zone Registration

1. Once you are logged into your account. Click on either the “Programs” at the top of the page or by clicking on “Browse Program Registrations”.

The screenshot shows the top navigation bar with the following items: Home, Billing, Membership, Programs, Attendance, Forms, Update Your Information, Stored Accounts, Login Home, FAQ, More. The 'Programs' item is circled in red. Below the navigation bar is the BOYS & GIRLS CLUBS OF CENTRAL FLORIDA logo and the heading 'HOUSEHOLD ACCOUNT DETAILS'. There is a language selection notice. On the left, there is a 'My Details' section for Michelle Ramos. On the right, under 'Online Registration', there are two buttons: 'Browse Memberships' and 'Browse Program Registrations'. The 'Browse Program Registrations' button is circled in red.

2. Ensure your “Current Location” is set to the school where your child attends school.
 - If your child’s school is hosted at another location for Summer Zone you will still need to enroll into the option for the school where your child attends.
 - Example: If your child is a student at Piedmont Lakes, you will register your child in Piedmont Lakes Middle School Summer Zone 2025 even though they are hosted at a different location.

The screenshot shows the program search interface. At the top, there is a navigation bar with the same items as the previous screenshot. Below it is a search instruction: 'To search for a program, use the browse and filter options on the left side of the screen. You can also use the keyword search to narrow your results.' Below the instruction is a search bar with a 'SEARCH' button. To the right of the search bar is a 'Current Location: Showing Data for All Locations (Change)' link, which is circled in red. Below the search bar is a table with columns: PROGRAM, COURSE, COURSE SESSION, START DATE, SESSION PRICE, OPTION PRICES. To the right of the table is a 'Next' button and a '0' icon.

3. In the “Categories” section on the left hand side, click on “ASZ Summer Camp”
4. Click the blue “Enroll” button that appears after you complete step 3.

The screenshot shows the registration website interface. At the top, there is a navigation bar with links: Home, Billing, Membership, Programs, Attendance, Forms, Update Your Information, Stored Accounts, Login Home, FAQ, and More. Below the navigation bar, a message states: "To search for a program, use the browse and filter options on the left side of the screen. You can also use the keyword search to narrow your results." A progress bar indicates the current step is "Register".

The current location is "Piedmont Lakes Middle School (Change)". A search bar is present with a "SEARCH" button. Below the search bar, there are "BROWSE" and "FILTER" options. The "CATEGORIES" section is expanded, and "ASZ Summer Camp" is selected and circled in red. Below the categories, there is a "PROGRAMS" section with "ASZ Summer Camp" listed. A "RESET" button is at the bottom of the left sidebar.

The main content area displays a table with the following columns: PROGRAM, COURSE, COURSE SESSION, START DATE, SESSION PRICE, and OPTION PRICES. The table contains one row for "ASZ Summer Camp". The "ENROLL" button in the "OPTION PRICES" column is circled in red.

PROGRAM	COURSE	COURSE SESSION	START DATE	SESSION PRICE	OPTION PRICES
ASZ Summer Camp	ASZ Summer Camp	Piedmont Lakes Middle School-Summer Zone 2025	MO TU WE TH Jun 02 '25	Program Session	Program Sessi ENROLL

5. A pop up will appear with household members. Click on the “Select” button for the child you are registering.

The screenshot shows a pop-up window titled "Choose the Contact(s) to request a spot for". The pop-up contains a list of household members with their initials and names. The "Select" button for "Chloe R" is circled in red. The "Save" button at the bottom right of the pop-up is also circled in red.

The pop-up window displays the following information:

- Title: Choose the Contact(s) to request a spot for
- Subtitle: ASZ Summer Camp - Piedmont Lakes Middle School-Summer Zone 2025 - Piedmont Lakes Middle School-Summer Zone 2025
- Status: 0 / 2 CONTACTS SELECTED
- Section: Select contacts
- Members:
 - Chloe R (CR) with a "Select" button circled in red.
 - Michelle Ramos (MR) with "Edit" and "Ineligible" buttons.
 - Add Household Member button.
- Bottom: Add Household Member button and a "Save" button circled in red.

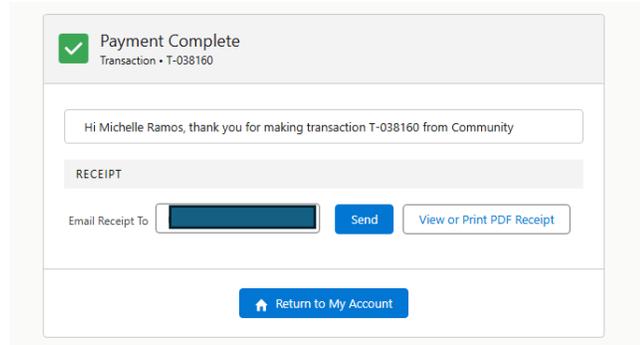
6. Click the “Next” button at the top of the page.

The screenshot shows a navigation bar with a logo and links: Home, Billing, Membership, Programs, Attendance, Forms, Update Your Information, Stored Accounts, Login Home, FAQ, More. Below the navigation bar is a progress indicator with steps: Back, Register, Questions, Contracts, and Summary. The 'Next' button is circled in red. To the right of the progress indicator is a shopping cart icon with a '1' and '\$0.00' and a clock icon with '9:23'. Below the progress indicator is a search bar with 'Keyword or Code' and a search icon. To the left of the search bar is a 'BROWSE' button and a 'FILTER' button. Below the search bar is a 'CATEGORIES' dropdown menu with options: After School Transportation, ASZ Summer Camp, Mega Morning, Spring Break Camp, Summer Camp. Below the categories is a 'PROGRAMS' dropdown menu with the option: ASZ Summer Camp. Below the programs is a 'RESET' button. To the right of the search bar is a table with columns: PROGRAM, COURSE, COURSE SESSION, START DATE, SESSION PRICE, and OPTION PRICES. The table has one row: ASZ Summer Camp, ASZ Summer Camp, Piedmont Lakes Middle School-Summer Zone 2025, MO TU WE TH Jun 02 '25, Program Session, Program Session, and an ENROLL button.

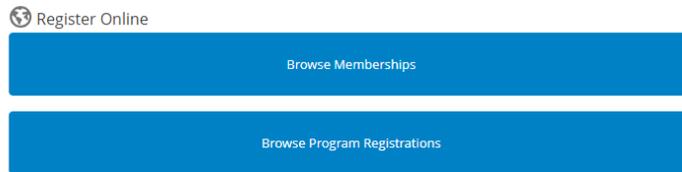
7. Click the “Finish” button at the top of the page.

The screenshot shows the same navigation bar as the previous screenshot. Below the navigation bar is a progress indicator with steps: Back, Register, Questions, Contracts, and Summary. The 'Finish' button is circled in red. To the right of the progress indicator is a shopping cart icon with a '1' and '\$0.00' and a clock icon with '6:02'. Below the progress indicator is a 'Summary' section with 'Total Registrations: 1' and '\$0.00 Details'. Below the summary is a table with columns: Registration, Type, Attendee, Start/End Date, Program, Course, Enrolled Course Options, Course Option Name, Start/End Date, and Duration. The table has one row: Reg-16223, Enrollment, Chloe Ramos, Jun 2, 2025 / Jul 24, 2025, ASZ Summer Camp, ASZ Summer Camp, Piedmont Lakes Middle School-Summer Zone 2025, Jun 2, 2025 / Jul 24, 2025, 8:30 AM / 5:00 PM. Below the table is a 'Finish' button.

- The page will change to the receipt page. Your registration is complete and you can click on the “Return to My Account” to register another child or to confirm your registration.



- To confirm your registration. Refer to the “Memberships & Registration section on your homepage under the 2 blue buttons. Click on “Registrations”, then click “Active Enrollments”, expand the box by clicking the arrow, you should see the Summer Zone registration and you want the status to be “Pending Active” (that means you have the spot). It will stay in that status until the first day of summer.



Memberships & Registrations

Below you will see your child(ren)'s memberships and program registrations.

